



# भारतीय समुद्री विश्वविद्यालय INDIAN MARITIME UNIVERSITY

(A Central University, Government of India)  
Established by an Act of Parliament in 2008

## Admissions to BBA (Logistics, Retailing & E-Commerce) Programme for Academic Year 2017-18

### General Instructions

***Please go through the following instructions carefully.***

***The candidate shall be solely responsible for any loss or hardship caused to him due to his non-adherence to these instructions.***

***The candidate is requested to visit IMU's website periodically to keep track of new announcements and changes if any.***

***This site is best viewed with screen resolution of 1024x768 pixels or higher, using Internet Explorer 9 / Mozilla Firefox 16 / Google Chrome 23 or higher.***

***If you have any difficulty in filling the online application form, please send an email to [cet17@imu.ac.in](mailto:cet17@imu.ac.in) indicating the problem faced.***

1. Online Registration is open for candidates seeking admission for the **Academic Year 2017-18** (starting from 17.07.2017) for the **BBA (Logistics, Retailing and E-Commerce) programme**.
2. *There will be no Online CET for admissions to BBA Programme. But, the candidates should register online.*
3. BBA Programme is offered at IMU Campus Chennai and IMU Campus Cochin.
4. To see the **Educational Qualifications and Medical Standards** required for admission to BBA programme, [Click Here](#).
5. **Registration Fee** payable is Rs.140/- for candidates from SC/ST category and Rs.200/- for all others. It is non-refundable.
6. **Registration Fee shall be paid only online.**
7. The registration process is divided into two parts
  - (i) **Basic Registration** - this is for generating the Application Number.
  - (ii) **Detailed Registration** - in this process further details have to be submitted and Application Fee is to be paid onlineN.B. Basic Registration does not mean the candidate has successfully submitted the Application Form.
8. Please note that fields marked with asterisk (\*) are mandatory.
9. After the 'Basic Registration' i.e. after the candidate clicks on 'Submit' button in the Basic Registration Page, system will generate and display the Application Number, which will also be communicated to the candidate by Email and SMS.

10. For subsequent logins, use this system-generated Application Number as 'Login ID' and your Date of Birth as 'Password'
11. Under 'Detailed Registration', you will have to fill up additional details such as Address for Correspondence, Educational Details, etc., followed by uploading of relevant scanned documents and payment of Registration Fees
12. After successful online payment of Registration Fee, a Registration Slip will be generated. You are requested to take a print out of the same for your reference.
13. Please note that the Service Charges / Payment Gateway Charges for making the Online Payment Transaction are to be borne by the candidate only. If the Class 12 Exam results are awaited at the time of Online Registration, the candidate may choose the 'Awaiting Results' option.
14. The crucial date for the application of the **Age** criterion shall be **17-07-2017**.
15. Candidates shall **upload the following documents** at the time of Online Application Form:
  - a) Scanned copy of the passport size photograph.
  - b) Scanned copy of the signature of the candidate.
  - c) Scanned copy of 10th Standard Mark Sheet or equivalent in support of Date of Birth
  - d) Scanned copy of 12th Standard Mark Sheet (wherever applicable).
  - e) Community Certificate in respect of SC/ST/OBC (NCL) candidates
16. Candidates **need not** submit any hard copy of the application to IMU.
17. The last date for Online Registration is **Tuesday 6th June 2017** till 5.30 PM.
18. BBA candidates must update their status and enter their Class 12 Exam marks and upload a scanned copy of Class 12 Exam Mark Sheet as and when they are published, subject to the last date indicated above. Online Registrations for which Class 12 Exam marks have not been entered and scanned copy of Class 12 Mark Sheet has not been uploaded will not be considered for admissions.
19. BBA candidates are advised to register online first, choosing the 'Awaiting Results' option, and update their Class 12 Exam marks and upload their Scanned copy of Class 12 Exam Mark Sheet, later using the 'Edit' option. This 'Edit' option is available from **Monday 1st May 2017 to Tuesday 6th June 2017** till 5:30 PM
20. **Notwithstanding the fact that a candidate's Online Registration may have been successful, if any inadequacies or discrepancies or false claims are detected in the documents uploaded at the time of the Online Registration and/or in the original documents produced, if any, subsequently and/or in the Original documents produced at the time of verification, IMU reserves the right to disqualify the candidate from admission.**
21. **Canvassing** in any form will disqualify the candidates.
22. Legal disputes, if any, shall lie within the jurisdiction of Courts based in Chennai city only.

**I have read and understood and agree to abide by the above Instructions**

**Registration Closed**

**LOGIN** (If already Registered)

**INDIAN MARITIME UNIVERSITY**

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